THE HAIR & BARBER ACADEMY · FACTSHEET

SHB30516 CERTIFICATE III IN BARBERING

Nationally Recognised Training

Fee for Service VET

QUALIFICATION OVERVIEW

NATIONAL COURSE CODE/TITLE	SHB30516 Certificate III in Barbering
QUALIFICATION DESCRIPTION	This qualification reflects the role of barbers who use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of barbering services to clients. They use discretion and judgement to provide client services and take responsibility for the outcomes of their own work.

This qualification provides a pathway to work as a barber in any industry environment, usually a barber shop or salon.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

ENTRY REQUIREMENTS	There are no entry requirements for this qualification.
ELIGIBILITY REQUIREMENTS	Students must be at least 16 years old, be an Australian resident or citizen, and have access to a laptop/device and the internet to complete online assessments. It is highly recommended that students have basic literacy, numeracy and computer skills equivalent to Year 10, or have relevant experience/skills that indicate likely success in completing the course. We provide an adult learning environment, and students will be required to behave in a professional manner at all times.
COURSE DELIVERY/TIME FRAME	Our Certificate III in Barbering course is face-to-face training, 9am–5pm, with no experience required. Theory is to be completed online with trainer support. Students choose from three study pathways – Fast Track, Standard or 1 Day a Week – outlined in Study Pathway Options below. Additional days of attendance are optional.

The duration of the course is competency-based and can be completed as soon as you are able to meet the requirements of your course. Indicative durations are 6 months (Fast Track), 9 months (Standard) or 15 months (1 Day a Week), depending on the pathway you choose.

STUDY PATHWAY OPTIONS

One qualification, three ways to get there. Every pathway leads to the same nationally recognised qualification, with the same educators, the same full barber kit and the same real-client experience in our Gold Coast academy. Choose the pace that fits your life.

PATHWAY	DURATION	ATTENDANCE	WHAT TO EXPECT	BEST FOR
Fast Track	6 months	4–5 days per week	Full-time, immersive training with maximum hands-on hours each week, getting you behind the chair sooner.	Career changers ready to go all in

PATHWAY	DURATION	ATTENDANCE	WHAT TO EXPECT	BEST FOR
Standard (most popular)	9 months	2 days per week (Mon/Tue or Thu/Fri streams)	Time to practise between classes, with room to work or study alongside.	Most new barbers
1 Day a Week	15 months	1 day per week	Steady, consistent progress that fits around a job or school. Available to schools (VETiS).	Workers, parents and school students. To be eligible for this program you must be in year 11.

FOR SCHOOLS	The 1 Day a Week pathway can run as a school program, so students can start their barbering qualification while finishing school. VETiS funding can be applied for eligible students. Talk to us about partnering with your school.
REQUIRED EQUIPMENT/MATERIALS	Access to a computer, laptop or device, and access to the internet to complete online assessments. A barber kit is required to complete all tasks during the course, as per the Barber Kit Checklist below.

BARBER KIT CHECKLIST

- Vanquish dryer (black)
- Wahl clipper comb (black, medium)
- Vanish lithium-ion shaver
- Continuous water spray (black)
- Excellent Edges scissors & clips
- Beret trimmer (blue)
- Barber neck duster
- Barber knuckle fade brush
- Wahl folding hair razor (white)
- Mannequin
- Vapor Switch
- Barber vent brush
- Wahl backpack (black or grey)
- Excellent Edges cutting comb

QUALIFICATION COMPONENTS

To successfully complete this qualification, twenty-six (26) units of competency must be completed, including twenty-one (21) core units and five (5) electives.

CORE UNITS (21)

CODE	UNIT OF COMPETENCY
BSBSUS201	Participate in environmentally sustainable work practices
SHBHBAS001	Provide shampoo and basin services
SHBHCUT001	Design haircut structures
SHBHCUT002	Create one length or solid haircut structures
SHBHCUT003	Create graduated haircut structures
SHBHCUT004	Create layered haircut structures
SHBHCUT005	Cut hair using over-comb techniques
SHBHCUT007	Create combined traditional and classic men's haircut structures
SHBHCUT009	Cut hair using freehand clipper techniques

CODE	UNIT OF COMPETENCY
SHBHCUT011	Design and maintain beards and moustaches
SHBHCUT012	Shave heads and faces
SHBHCUT013	Provide men's general grooming services
SHBHDES001	Dry hair to shape
SHBHIND001	Maintain and organise tools, equipment and work areas
SHBHIND003	Develop and expand a client base
SHBHTRI001	Identify and treat hair and scalp conditions
SHBXCCS001	Conduct salon financial transactions
SHBXCCS002	Provide salon services to clients
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXIND002	Communicate as part of a salon team
SHBXWHS001	Apply safe hygiene, health and work practices

ELECTIVE UNITS (5)

CODE	UNIT OF COMPETENCY
SHBHCUT010	Create haircuts using tracks and carving
SHBHIND002	Research and use hairdressing industry information
SIRXSLS001	Sell to the retail customer
SIRRINV001	Receive and handle retail stock
SIRRMER001	Produce visual merchandise displays

ASSESSMENT REQUIREMENTS

ASSESSMENT TASKS	Assessment is generally progressive, with multiple assessment tasks to be completed for each unit of competency. Assessment tasks and methods will vary from unit to unit and may include a combination of direct performance, observation, oral questioning, workbooks, practical tasks and simulations, interviews, third party reports and other techniques.
TASK SUBMISSION	Assessment tasks must be submitted via the online portal by the due date allocated. Students are entitled to re-submissions.

RECOGNITION OF PRIOR LEARNING (RPL) & CREDIT

RPL APPLICATION	If you believe you are able to meet course requirements through workplace and other evidence in your possession, contact the team for further information about the RPL process. Note that RPL applications must be made at the time of enrolment, after which you will be contacted by one of our assessors to discuss your application.
CREDIT TRANSFERS	You may already have acquired some of the units of competency in this qualification from an earlier course or from another Registered Training Organisation, authorised issuing body or authenticated VET transcripts from the Registrar. If so, you can claim credit for these by providing original qualification transcripts or statements of attainment. These will be verified and copied as evidence of current competency. Note that you cannot receive credit for your whole program of study.

INDUCTION & SUPPORT

PRE-ENROLMENT	Once we have received your completed Enrolment Application Form, Language, Literacy and Numeracy Assessment and required documentation, one of our team will begin processing your application and contact you within 2 business days to let you know if any further information is needed. You will then be invited to take part in a pre-enrolment interview with a Propel or Hair & Barber Academy team member, where key aspects of this document will be discussed. You will also be required to acknowledge receipt and understanding of this document if you accept an offer of enrolment into your chosen course. If you do not understand any information in this document, please request further clarification from a Propel or Hair & Barber Academy staff member. Additional information can also be found in our policies and procedures, which can be accessed from our website.
COURSE INDUCTION	An induction session will be held at the outset of the course and comprises an overview of the industry, including relevant legislation, and covers course content, delivery and assessment arrangements and course completion requirements. A general induction covering academy facilities, rules and safety procedures is also provided. Induction to our online management system will also be provided by the trainer.
INDIVIDUAL SUPPORT	Your trainer can provide email and phone support throughout the course. All enrolled students also have access to a Student Support Officer who can provide advice and assistance or facilitate external support.

CERTIFICATE ISSUANCE

COURSE COMPLETION	A qualification testamur and transcript will be issued by Propel Education and Training Pty Ltd upon successful completion of course requirements, provided that all administrative requirements have been met and course fees are paid in full. In most circumstances, certificates will be issued within 30 days.

PARTIAL COMPLETION	Where a student does not complete all components, a statement of attainment listing units successfully achieved will be issued by Propel Education and Training Pty Ltd within 30 days of course completion, as long as all outstanding fees have been paid.

ENROLMENT INFORMATION

APPLICATION	Enrolment is contingent upon your application being accepted. Factors considered in the evaluation of enrolment include eligibility, pre-requisite fulfilment, the outcome of screening processes, past payment of fees and acceptance of the terms of enrolment.
UNIQUE STUDENT IDENTIFIER (USI)	It is a condition of enrolment in any nationally recognised training (accredited) program that you supply us with your Unique Student Identifier (USI). If you don't already have one, you can apply for one online at https://www.usi.gov.au. Further information on the national USI system is available from the academy administration.
CONFIRMATION	Enrolment is confirmed upon payment of a deposit of the course fee. PPL, TBA and THAA will collect no more than $1,500 of the total fee on initial enrolment.

FEES

FULL FEE	From $12,995.00 – payment plans and options available. Propel and The Hair & Barber Academy publish on their website all course fees relevant to all available courses and units of study. These fees may change from time to time and all changes will be published on the Propel and Academies website. Any learner affected by changes to course fees will be notified in writing. Upon enrolment, you will receive confirmation of the tuition fees for your chosen course via invoice based on your payment method. (If you select to pay your course fee on a repayment schedule, this will need to be arranged through EziDebit Pty Ltd. There may be additional fees connected to this service, which you will be made aware of through their portal.)

To secure enrolment, a non-refundable deposit is required. Please refer to our financial management policy on the website for further information.

PAYMENT PLAN BY PATHWAY

The course fee is the same for every pathway: **$12,995 (kit included)** . Pay a $1,500 deposit to secure your spot, then the $11,495 balance in weekly instalments.

PATHWAY	COURSE FEE	DEPOSIT	WEEKLY PAYMENT	BALANCE PAID OFF IN
Fast Track	$12,995	$1,500	$442.12	26 weeks (6 months)
Standard	$12,995	$1,500	$287.38	40 weeks (9 months)
1 Day a Week	$12,995	$1,500	$221.06	52 weeks (12 months)

Weekly amounts are rounded to the cent; the final payment is adjusted so the total is exactly $12,995. Fees and payment terms are subject to the academy's enrolment terms and conditions.

ABOUT FEES	The course fees specified above are fully inclusive of all textbooks, learning materials, barber kit, tuition costs and support services for the duration of the course.

CANCELLATIONS & REFUNDS

COURSE CANCELLATION	Students are entitled to a full refund, without deduction, if the course is cancelled by Propel Education and Training Pty Ltd for any reason prior to commencement. If Propel Education and Training Pty Ltd closes or ceases to deliver any part of the course in which you are enrolled, we will work with you to refund the part of the course yet to be delivered, transfer you to another similar course acceptable to you at no cost, or find options for your transfer to another provider.
STUDENT WITHDRAWAL	Withdrawal must be in writing; contact administration to process. The course invoice is required to be paid in full even if a student withdraws from or defers their course. Under exceptional circumstances, fees may be waived; however, this is assessed on a case-by-case basis and must be approved by Propel Management. Eligible requests will be refunded within 28 days of receipt of the claim. A documented administrative fee of $50 will be charged for processing refunds. Course deposits are generally non-refundable once enrolment is confirmed. Refer to the student handbook for further information.

Deposits are non-refundable. Students wishing to cancel fewer than five working days prior to their course commencing, or at any time after, are not entitled to a refund, and course fees are required to be paid. A partial refund may be paid at the discretion of the academy where exceptional circumstances can be demonstrated. All requests must be in writing.

CHANGES	If there are any changes to your enrolment or the information under which you were enrolled that affect you, we will advise you as soon as possible. This includes changes to the ownership of the academy or to any training delivery arrangement such as a third party or other services.

OTHER INFORMATION

STUDENT HANDBOOK	Our student handbook is available to all prospective students and may be obtained prior to enrolment from our websites. The student handbook reflects our policies and procedures and contains information on the enrolment process, skills recognition, participation in training and assessment, support services, fees, refunds, rules and regulations and a range of general information. Refer to our website for complaints and appeals processes.

Note: As an institutional course, this pathway awards a nationally recognised Certificate III (formal trade papers are issued via traditional apprenticeships).